[](http://www.google.com/imgres?hl=en&biw=1518&bih=614&tbm=isch&tbnid=FEccNQhfEysSBM:&imgrefurl=http://wendythomasrussell.com/when-opinions-expressed-are-not-your-own/&docid=oOByJaW5froIxM&imgurl=http://wendythomasrussell.com/wp-content/uploads/2013/11/af2c937222132a233ad8ffe91322e70155636920.gif&w=300&h=207&ei=iiCdUrmJKOjIsASX54C4BQ&zoom=1&ved=1t:3588,r:20,s:0,i:171&iact=rc&page=2&tbnh=165&tbnw=240&start=12&ndsp=25&tx=120.55560302734375&ty=91.11111450195312)Writer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Your Voice Matters**

1. ***Introduction***: State your opinion

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2. ***Body***: Provide reasoning to support your opinion. (Usually includes facts to support your opinion )

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3. ***Conclusion***: restate your opinion or make a recommendation.

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